Building Interlake Growth Regionally

Community Futures East Interlake Inc.

Phone: 1-800-378-5106

Email: info@eastinterlake.com

Website: www.eastinterlake.com

Community Futures East Interlake

Building Interlake Growth Regionally (B.I.G.R)

Application Package

The program is part of a regional initiative to provide regional economic development opportunities in the East Interlake. The program will support partnership municipal/first nations council applicants in the East Interlake region to undertake regional community economic development projects.

What the Program Offers

Program will contribute a maximum of **25%** of total project costs, up to **$25,000** per project.

B.I.G.R contributions will be a maximum of $50,000 annually in the region.

B.I.G.R contribution must be matched by an equal local investment of actual dollars (not in-kind).

Who is Eligible?

All member municipal/first nations council applicants' in the East Interlake region. A municipal/first nation council partnership* is required along with a letter of support.

***Definition of Municipal/First Nation Partnership:**

A municipal/first nation council partnership must show an equal or substantial partnership between two (2) or more parties. Partnerships must be documented in writing, signed and show what each partner is contributing to the project including dollar value. While we understand that not all partners will contribute equal amounts, there must be a significant investment by each partner shown. Partnerships can include cash and in-kind monetary value (in-kind will not count towards overall project funding formula in grant). Any in-kind must show a breakdown of what is included with a market value attached for each item(s) ex. public works labour @ 10 hours at $20 per hour = $200.

Priority will be given to projects that address regional priorities. Current regional priorities identified for the program are:

1. Community Plans
2. Market Analysis/Community Profiles
3. Other: Projects that have a demonstrated economic impact for the region

How to Apply

Review the Criteria/Guidelines below and complete the attached application form and return it to CFEI before the following intake date:

April 30th Annually

Please Include:

- ☐ Letter from your council(s) and the partnering councils supporting the project.
- ☐ Any attachments that would help explain your project or confirm local support and financial commitments (diagrams, drawings, letters of support, planning documents, estimates, etc.)

Guidelines

Priority will be given to projects that have a demonstrated regional focus. We will not fund normal operations, staff, maintenance, equipment or event budgets.

Only new projects will be considered.

All projects must create employment, indirect employment spin-offs, or directly lead to the attraction of new permanent residents by making the community more attractive to them.

The contribution matching dollars must be with local dollars at least equal to the program's (BIGR) share. Local contribution must be in terms of money or tangible products, not in-kind.

Local contribution must be evidenced and disbursal will not be made without evidence of paid bills.

Funded projects/initiatives must be accessible and available for everyone, not for specific social or single recreation group.

Organizations must promote the contribution made by the program (such as permanent signage).

Send your complete application, or for more information contact:

Community Futures East Interlake Inc.
Box 1620 Gimli, MB R0C 1B0
Phone: 1-800-378-5106
Email: bcd@eastinterlake.com or gm@eastinterlake.com
Website: www.eastinterlake.com

Building Interlake Growth **Regionally** Application – B.I.G.R

Name of Municipality/First Nation(s):

_____

_____

Mailing Address:

_____ _____ _____

Box # Town Postal Code

Phone: ( ) _____ ( ) _____

Day Evening/Weekends

Email:_____

Contact Person: _____

Name of Project: _____

Brief Description of Project; How will it address regional development priorities? (Start date, overall project, end date):
(Attach drawings and/or quotes)

Describe Direct and Indirect Employment Creation:

Project Budget: (Must show contribution of Partners):
How does the project address regional economic development needs of the East Interlake?
Source of Funds (in bank, secured, loan, etc.)
Project Partners:
Funds Requested: $ _____
All applicants are to include: ☐ **Letter from council(s)/first nation(s) participating including all cash/in-kind contributions by each party** ☐ **Current financial statements** ☐ **Any other information you feel would be helpful to the review committee**

I certify that the information supplied in the application is correct and accurate, and that I have read and agree to the criteria, terms, conditions and requirements as set out in the application package.

_____ _____

Signature of Authorized Signing Officer Date

B.I.G.R PROGRAM REGULATIONS

1. Where the total Project cost actually incurred by the Project is less than the total Project costs indicated in the approval letter contribution shall be reduced proportionately.

2. The Project shall be operated in compliance with all applicable laws, including (without limitation) all employment laws, the Manitoba Building Code and all federal and Manitoba human rights legislation, during all phases of the Project.

3. Such permits, licenses, consents and other authorization, including liability insurance as may be required to permit the carrying out of the Project shall be obtained by the Project Sponsor prior to the commencement of any project activity.

4. CF shall not be liable for any injury to or loss or damage suffered by the Project Sponsor, by the Project Sponsor's officers, employees, agents, contractors, clients or by users and visitors of the project while underway or after its completion, including (without limitation) death or economic loss, caused by or in any way related to compliance with these Program Regulations or the carrying out of the Project.

5. Nothing in the Project Application or Approval shall be construed so as to authorize the Project Sponsor to contract for or incur any obligation on behalf of CFEI.

6. Nothing in the Project Application or Approval shall be construed so as to create the relationship of employer and employee between CFEI and the employees of the Project Sponsor.

7. The Project is subject to audit by CFEI.

8. The Project Sponsor shall forward to such places as CFEI directs written reports as are requested by CFEI providing a detailed statement, certified correct by the authorized signing officer for the Project Sponsor.

9. If at any time, in the opinion of CFEI, the Project Sponsor has failed to conduct the Project in a manner acceptable to CFEI or has failed to comply with these Program Regulations, CFEI may immediately withdraw the approval by giving written notice thereof to the Project sponsor.

10. During the course of the work, a Project sign or signs consistent with graphics guidelines, specifying that the Project has received support from CFEI, or such other wording to like effect as may be determined by CF shall be erected and maintained.

11. Where required by CFEI, upon completion of the Project a permanent sign or plaque shall be erected and maintained upon the site of work.

12. Any public announcement relating to this approval, as well as any official opening ceremony or start up event for a project shall be planned by the Project Sponsor in consultation with CFEI.

13. The Project Sponsor shall be solely responsible for and shall save harmless and indemnify CFEI, its officers, employees and agents from and against all claims, liabilities and demands with respect to:

a. any injury to persons (including, without limitation, death), damage or loss to or destruction of property, economic loss or infringement of rights caused by, or related to, the Project, compliance with these Program Regulations or the breach of any of these Program Regulations by the Project Sponsor's officers, employees, agents or contractors; and
b. any omission or wrongful or negligent act of the Project Sponsor's officers, employees, agents or contractors.

14. Approved project must by completed by **March 31, following year** and final report in by April 30; otherwise, at the option of CFEI, this offer of assistance shall be null and void.

15. Any funds awarded pursuant to this application are to be used solely for the purposes specified in this application unless written permission has been obtained from CFEI to vary these purposes.

16. Time is critical and any failure on your part to start and complete the project within the outlined time frame without prior written consent will make any offer of financing null and void.